

# RAJJAT GARG

Sr. Graphic Designer

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[Portfolio](#)

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## BEING A DESIGNER: -

A lot of designers know how to operate tools but only few of them know the process & need. So, being a designer, my work is

- to know what is the purpose, target audience, client's likes & dislikes.
- do research about what kind of design currently in the market & what we can do extra from the current standard
- then like to know the use of the design. If that will be used by developers then I prepare the design which can be possible for the developing too.

## MY HIDDEN TALENT – {MUST READ}: -

I'm a Multi-talented person. Being a freelancer, I have bidding quality, client handling skills (convincing the client), project management, team leader & team handling skills. Because of business background, I've "QUOTING" skills too. In short

***I'm not a designer, just more than a designer***

## TECHNICAL SKILLS: -

- **Operating System:** - Windows, OS X
- **Software Expertise:** - MS Office (Word, Excel, PowerPoint), Dreamweaver, Android Studio, Notepad++, G-Suite, Google Adwords (KeyPlanner), MemoQ.
- **Designing Tools:** - Adobe – Photoshop, Illustrator and XD, Figma
- **Programming Languages:** - HTML, CSS, JavaScript and PHP, Wix Velo.
- **CRM:** - Wix
- **Developing Platforms:** - WIX, Weebly.
- **Others:** - SEO On-page & Off-page, Keyword Planning.

## EXPERIENCE ANALYTICS: -

- Overall freelancing rating till now 4.9/5
- 100% timely delivered
- 70% repeated/long-term clients
- Typing speed 50 of WPM (English, Hindi and Punjabi)

## WORK EXPERIENCE: -

**Freelance Graphic Designer, 2017 – Present Freelancer**

I've done 839+ projects in the designing field. Mostly I've experience in the UI/UX & Logo's but I've worked on Banners, Flyers, Icons, Product Mockup & more. In my career my design never get rejected & I really want to maintain this.

**Translator & Copywriter, Feb 2017 - Present Freelancer**

Being a translator/copywriter, I have completed 631+ translation projects (approx. 13,00,000 words) including all the freelancing platforms. All these projects are done individually by me with almost 5-star rating & excellent reviews. I also have experience of designing, developing and writing. Because of diversified skills, I have knowledge of different platforms and fields.

**Project Manager, Feb 2017 - Present Freelancer**

Being a project manager, I've managed 150+ designing & developing projects. To meet the deadlines, I help the colleagues to keep the time commitment and till now not even a single latency.

**STRENGTHS: -**

- Deterministic nature and friendly behaviour
- Great team player with solid leadership qualities
- Smart and analytical observation
- Excellent communication skills in English, Hindi and Punjabi
- Problem Resolutioner
- Finding new and easy ways
- Minimal/No Supervision
- High Productivity

**EDUCATION: -**

- Bachelor's of Computer Science & Technology  
Shaheed Udham Singh College of Engineering & Technology, Tangori

**LANGUAGES: -**

- English
- Hindi (Native/Bilingual)
- Punjabi (Native/Bilingual)

Regards,  
Rajjat Garg